Instrumental/Vocal Lessons Contract

The Pupils' Commitment

1. Pupils will attend their lessons regularly and promptly.
2. Pupils will practise regularly to ensure that they are prepared for each lesson.
3. Pupils will be expected to keep a record of what to practise each week.
4. Pupils will be responsible for bringing their instruments to school on the day they have their lessons and taking them home to practise at the end of the day.
5. Pupils will be responsible for looking after their instruments and music, locking instruments safely in the instrument store on the day of their lesson. Instruments should be clearly named.
6. Pupils should attend school ensembles regularly to enhance their musical learning.
7. If another school activity (school trip, off timetable day) will result in a student not being able to attend their lesson, students should give at least a week's notice to their instrumental tutor. We will then do our best to adapt the timetable.

The Parents' Commitment

1. Parents will help their child to organise time for practise, and will support their child with praise and encouragement.
2. We require each term's fees to be paid by the deadline, which will be in advance of lessons starting so that the timetables can be finalised. Any exceptional circumstances or difficulties should be communicated with the school as soon as possible.
3. Reeds, strings and other perishable items required will be purchased by parents/carers.
4. Parents will provide a half-term's notice in writing if lessons are to be discontinued, otherwise fees will still be due.
5. Parents will ensure the school has up to date contact details as all correspondence is via email.
6. We expect parents to insure any loaned instruments under their home contents, or another suitable policy.

The School's Commitment

1. We will provide at least 10 lessons per term.
2. Instrumental teachers will provide lessons appropriate to the level of achievement for each individual.
3. In conjunction with the student, they will prepare students for examinations when they reach the necessary standard.
4. Staff will encourage students to take part in extracurricular music groups, assemblies and school concerts, wherever possible.
5. Staff will encourage students to practise regularly.
6. The instrumental teacher will provide a written report at the end of the school year.
7. The school will keep parents informed of any concerns raised from the Instrumental teacher regarding a student's lack of progress wherever possible.
8. Where relevant, the school will loan instruments for a fee, and arrange maintenance and repair (subject to the conditions of the loan agreement).

Parent/carer signature:

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I agree to the above conditions

Pupil signature:

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I agree to the above conditions